

Tutorial

How to create and edit a
legacy story on a group in
English and a foreign language(s)
or create and edit a second story in
English for the Americans All
Heritage Honor Roll



AMERICANS ALL®

Contents

How to create a story for the Heritage Honor Roll

3. Link to create a Group legacy story for the Heritage Honor Roll
4. Example of a group legacy story
5. Information on how to create a story
6. How to fill in “Group Information” and “Dates”
7. How to fill in the “Summary Text” and “Story Text”
8. How to add a “Second Password” and “Create a printable version of the story, “
9. How to generate “Print Version Headlines,” “Photographs and Logos, and a “Montage”
10. How to “Share Your Honoree’s Story with Legacy Partners,” and add the “Sponsor Information”
11. How to “Publish My Story or Save My Work”
12. How to download Social Legacy Network membership materials
13. How to edit (“Modify/Update”) a legacy story

How to create a story in an additional language

15. How to create a legacy story in an additional language
16. List of available languages (more can be added as requested)
17. Template to create a story in an additional language
18. How to share your story with a Legacy Partner

Other program functions

19. How to locate an archived version of a legacy story
20. Americans All website tutorials

Your “Welcome Back” page contains links to all program benefits.
During the pilot, your registration included membership in
Americans All and the Social Legacy Network.
Click here to create a story for the Heritage Honor Roll. (1).



Americans All® PROGRAM OVERVIEW

Search

[My Welcome Back Page](#) [Sign Out](#) [FAQs](#) [Contact](#)

[HOME](#) / [ABOUT](#) / [HERITAGE HONOR ROLL](#) / [SOCIAL LEGACY NETWORK](#) / [RESOURCES](#) / [NEWS & EVENTS](#) / [DISCOUNTS](#) / [AFFILIATES](#)
[TUTORIALS](#) / [STORY SEARCH](#) / [INDIVIDUALS](#) / [SCHOOLS](#) / [ETHNIC & CULTURAL GROUPS](#) / [LEGACY PARTNERS & ISSUES/TOPICS INDEX](#)

Welcome Back

Allan Kullen

[Edit my user account](#)

[Download Social Legacy Network membership materials](#)

[Create a legacy story for the Heritage Honor Roll](#)

[View tutorials to help create and enhance a Heritage Honor Roll legacy story](#)

[Join the Social Legacy Network after the free trial has expired](#)

Links to Additional Information and Benefits

[Find a school ID Number](#)

[View registrations by state and Zip Code](#)

[View the Americans All background resources](#)

[Access the Homeschool Resource Center](#)

[Invite friends, associates, groups and organizations to learn about Americans All](#)

[Download Legacy Partner Alliance Membership materials](#)

Links to new program benefits will be added to this list when they are developed or acquired.

Heritage Honor Roll Legacy Story, Individuals or Groups

Individuals or Groups become lifetime members of Americans All for free. A main benefit of membership is the ability to create and publish two stories in English—and as many as desired in multiple languages—for our Heritage Honor Roll. You will also receive a one-year free trial subscription in our Social Legacy Network (students keep their free trial

Click here to create a story for a group. It can be one that you are part of or one that you admire."

Americans All members will find it easy to start creating their legacy stories. Our template only requires individuals to fill in the honoree's name, date of birth (and date of passing, if appropriate) and a summary not to exceed 60 words. Legacy story text, hyperlinks, photographs, and audio and video media can be added over time. The story can be updated for free and a shortened version can be printed on an 8½" x 11" template. To ensure privacy, part of the legacy story can be password protected. To

An online legacy story can be created and shared in multiple languages, if desired, and updated at any time, for free.

Americans All members will find it easy to start creating their stories. To enable your unfinished story to be added to our website, it only requires individuals to fill in their name*, date of birth* (and passing, if appropriate) and a summary* not to exceed 60 words on our template (see next page).

Legacy story text, hyperlinks, photographs, movies and other audio and video media can be added over time.

We are creating a shortened version that can be printed on an 8½" x 11" [template](#). To ensure privacy, a section of the story can be password protected.

An individual member cannot later serve as an “agent” or a “point of contact” for a Legacy Partner unless the individual uses the email address of the Legacy Partner.

Example of a Group Legacy Story, the 54th Massachusetts Regiment, Civil War



Americans All® PROGRAM OVERVIEW

HOME / ABOUT / HERITAGE HONOR ROLL / SOCIAL LEGACY NETWORK / RESOURCES / NEWS & EVENTS / DISCOUNTS / AFFILIATES / TUTORIALS / STORY SEARCH / INDIVIDUALS / SCHOOLS / ETHNIC & CULTURAL GROUPS / LEGACY PARTNERS & ISSUES/TOPICS INDEX

My Welcome Back Page | Sign Out | FAQs | Contact

Civil War: Fifty-Fourth Massachusetts Volunteer Infantry Regiment, 54th Carney, Glory, Hollowell, Medal of Honor, Military, Shaw, Fort Wagner



Civil War: Fifty-Fourth Massachusetts Volunteer Infantry Regiment, 54th (March 10, 1862 - August 6, 1862) Carney, Glory, Hollowell, Medal of Honor, Military, Shaw, Fort Wagner

On January 28, 1862, Secretary of War Edwin M. Stanton approved Massachusetts Governor John Albion Andrew to create volunteer companies of infantry, for duty in the line of Massachusetts and elsewhere, and such scope of infantry for the volunteer military service as he may find convenient. Such volunteers to be enlisted for three years unless sooner discharged, and may include persons of African descent organized into separate corps.

On February 2, the Governor sent a letter to Francis S. Shaw, a prominent Boston abolitionist, to enlist his help in convincing Shaw's son, Captain Robert Gould Shaw, to command the 54th Massachusetts Volunteer Infantry. It would become the first regular army regiment of African American soldiers raised in the North. Captain Shaw, a commissioned officer in the Union Army, relinquished his commission. Born in Boston on October 15, 1827, and admitted to Harvard College in 1850, Shaw had discontinued his studies in the third year to join the army. He served in the New York National Guard, then received a commission as second lieutenant in the 2nd Massachusetts Infantry, and was later promoted to captain. As a result of his assignment to command the 54th Massachusetts Regiment, he received the rank of Colonel.

Once his appointment was confirmed, Shaw began to recruit his soldiers. He was assisted by Lt. Colonel Herman Hallowell (see his story below) and the regiment became their training at Camp Meigs. Although Shaw was not concerned about the fighting qualities of his new regiment, he was impressed with their dedication and devotion to the task. Throughout his career, he devoted himself to proving that his African American soldiers could fight just as well as any white soldiers.

Governor Andrew enlisted the support of Mayor George Luther Stearns of Medford, Massachusetts, who had assisted abolitionist John Brown in his plan for gaining freedom to the slaves. Stearns organized a committee for the task, and it included attorney John B. Langbehn, businessman Jayne and shoe merchant O. S. Hall and abolitionist and newspaper Frederick Douglass. Their appearance, speeches and personal contacts help increase the excitement of black men for the Massachusetts cause. On March 2, 1862, Douglass issued his famous announcement, "Men of Color, Arm!" and urgently requested that the enlistment opportunity be expanded. On June 20, 1862, Major Stearns wrote to Secretary Stanton, "This regiment is organizing rapidly, and black men begin to understand they gain nothing by standing off, but they seek to gain their rights and secure protection at the hands of the government, they must rely on it."

The other persons mentioned to command the regiment were carefully selected by Governor Andrew. Hallowell, of the twenty-five appointed were white soldiers, an had been previously commissioned. Several were Harvard men, and others were descendants of soldiers who had served in the American Revolution and the War of 1812. The names of these white soldiers in giving the experiment were significant since the country, generally, was opposed to the idea of using black

Make a Difference, Get Inspired TODAY!

Register for Americans All to create and participate in a legacy story—[CLICK HERE](#)

Legacies give historical programs membership, offer a free membership by submitting your legacy story to our Legacy Network by you and your family contribute to benefits, membership is to donate to grants and writing history program, you can and receive our Legacy Network membership—[CLICK HERE](#)

Become a part of our legacy program by submitting your legacy story to our Legacy Network by you and your family contribute to benefits, membership is to donate to grants and writing history program, you can and receive our Legacy Network membership—[CLICK HERE](#)

Become a part of our legacy program by submitting your legacy story to our Legacy Network by you and your family contribute to benefits, membership is to donate to grants and writing history program, you can and receive our Legacy Network membership—[CLICK HERE](#)



Portrait image, Robert Gould Shaw Memorial, Boston, MA, 1. Colonel Robert Gould Shaw; 2. A printed broadside, written by Frederick Douglass recruiting men of color to enlist in the U.S. military in 1863. Signed by Douglass and 54 leaders in the Philadelphia African American community; 3. Monia Island, SC with Fort Wagner in red box; 4. Medford, MA Mayor George Luther Stearns; 5. The storming of Fort Wagner; 6. MA Governor John Albion Andrew; 7. Colonel Herman Hallowell; 8. Sergeant William Harvey Carney; 9. Black soldier in the 54th Massachusetts Infantry Regiment; 10. Sergeant Carney Memorial House, New Bedford, MA.

Sponsored by: [Americans All](#) Boston Staff. [Print friendly version](#)

americansall.org/node/566244

4

Master template to create a legacy story for a Group



Americans All® PROGRAM OVERVIEW

Search

[My Welcome Back Page](#) [Sign Out](#) [FAQs](#) [Contact](#)

[HOME](#) / [ABOUT](#) / [HERITAGE HONOR ROLL](#) / [SOCIAL LEGACY NETWORK](#) / [RESOURCES](#) / [NEWS & EVENTS](#) / [DISCOUNTS](#) / [AFFILIATES](#)
[TUTORIALS](#) / [STORY SEARCH](#) / [INDIVIDUALS](#) / [SCHOOLS](#) / [ETHNIC & CULTURAL GROUPS](#) / [LEGACY PARTNERS & ISSUES/TOPICS INDEX](#)

Create Legacy Story for a Group

The Individual story has a different template.

An asterisk () indicates a required field.*

[Click here](#) for step-by-step instructions on how to create a legacy story for a group. You may want to print these instructions for future reference. Use this template to create your honoree's legacy story in English. Once it is published in the Heritage Honor Roll, use the link under "Actions" on your "Welcome Back" page to "Create a legacy story in an additional language."

By capturing the text in all fields on this template, our "Search Engine" will make it easier for members to locate your honoree's story. For the listing in Americans All, please add a hyphen if the "Group Name" or "Nickname" has more than one-word (e.g. Smith-Johnson Band, Three-Tenors, Washington-Nationals). This will enable our "Search Engine" to add the hyphenated words as a single name.

To ensure the legacy stories published on our Heritage Honor Roll do not contain inappropriate language, all text is filtered through a secure, third-party Profanity App. If a word or phrase used in your story is on its "block" list, you will receive an error message at the top of the template when you click on the "Publish My Story" button. If that occurs, replace the word or phrase by using its first and last letters and put an "x" for each letter in between, such as "sxxt" or "fxxk you."

We can override the App's list of blocked words. If you believe the "blocked" word is appropriate, contact us by e-mail. Put the word "Profanity" in the subject line. In the body of the e-mail, identify the "blocked word or phrase" and include the sentence in which it is used. If our editorial board agrees that the word or phrase is appropriate, we will remove the word or phrase from the App's block list and notify you so you can insert the desired word or phrase in your story.

Note: Each time you change your honoree's legacy story, you must click on "Publish My Story" or "Save My Work."

Language

English ▾

Group Information* [See page 6](#)

Dates* [See page 6](#)

Legacy Story Text and Summary Text*

There are 4 data fields in this section. Only the "Heritage Honor Roll Summary Text field" is required at this time. See page 7

Print Version Headlines [See page 8](#)

Photographs and Logos [See page 9](#)

Sponsor Information [See page 10](#)

Share Your Honoree's Story with Legacy Partners [See page 10](#)

Publish My Story or Save My Work* [See page 11](#)

Legacy Story Text and Summary Text*

Heritage Honor Roll Home page
Summary Text*


B I U  

**This field is required
for registration.**

Honoree's Legacy Text

B I U  

Additional Honoree's Legacy Text
[This text can be password protected](#)

B I U  

Printable Text

B U I

We have placed an **asterisk (*)** following the title of a box or field that must be filled in.

Americans All members will find it easy to start creating their stories. Our template only requires individuals to fill in the group name, date of formation and disbandment and a summary not to exceed 60 words. Additional story text, hyperlinks and photographs can be added over time.

A link is provided for step-by-step instructions on how to create a legacy story for a group. You may want to print these instructions for future reference.

The **Language** field has been preset to English for this version of your honoree's legacy story.

These fields **(A)** ask you to provide the **Group Name***, its **Field/Industry/Profession/Activity*** and a **Nickname** and a **State**, if appropriate.

Group stories are listed on the Heritage Honor Roll alphabetically by the first word that appears in the **Group Name*** field. If your story is about a family, list it as "Johnson Family" or "Johnson, Sarah and Tom." If your story is about a group or an organization and uses the word "The" as part of its official name, then list it that way (e.g., the Four Seasons). If not, put the word "The" at the end of the name (e.g., Jimmy Dorsey Band, The).

The description in the **Field/Industry/Profession/Activity*** can be conveyed with a single word (e.g., Arts, Education, Entertainment or Sports) or as a phrase (e.g., Annual Four-Day Golf Party, Military Service Organization, Rock 'n Roll Band or the Smith Bridge Club).

If a **Nickname** is used, enter it between quotation marks.

Date of Birth: Check the top box if you do not know the dates of formation. We will add a "?" to indicate that it is unknown. If you only know the year, we will add a "c." in front the year you provide to indicate it is an approximation.

Date of Death: Check the top box if your group is still active, or you do not know the exact date of disbandment. If so we will leave the field blank. If you only know the year, we will add a "c." in front the year you provide to indicate it is an approximation.

You can select the appropriate "Month, Day and Year" by clicking on the arrow after the word **-None-** in each box. After you have identified the appropriate information, click on it and the information will appear in the box. If you do not know the information, leave the word **-None-** in the box.

Create Legacy Story for a Group

An asterisk (*) indicates a required field.

[Click here](#) for step-by-step instructions on how to create a legacy story

Use this template to create your honoree's legacy story in English. Once Back" page to "Create a legacy story in an additional language."

Language
English

Group Information*

Group Name*

Group stories are listed on the Heritage Honor Roll alphabetically by the first word that appears in the Group Name* field. If your story is about a family, list it as "Johnson Family" or "Johnson, Sarah and Tom." If your story is about a group or an organization and uses the word "The" as part of its official name, then list it that way (e.g., the Four Seasons). If not, put the word "The" at the end of the name (e.g., Jimmy Dorsey Band, The).

Field/Industry/Profession/Activity*

A Field/Industry/Profession/Activity can be conveyed with a single word (e.g., Arts, Education, Entertainment or Sports) or as a phrase (e.g., Annual Four-Day Golf Party, Military Service Organization, Rock 'n Roll Band or the Smith Bridge Club).

Nickname

Enter the nickname between quotation marks (e.g., "Crowns" or "Saints").

State*

- Any -

Select the state from which the honoree is most closely identified.

Dates* (B)

Dates of Formation and Disbandment

Enter the dates of your group's formation and disbandment.

Date of Formation

Check this box if you do not know the dates of formation. If so, we will add a "?" to indicate that it is unknown. If you only know the year, we will add a "c." in front the year you provide to indicate it is an approximation.

This is the exact the group was formed. Check this box if you know the date. If you only know the year, we will add a "c." appropriate "Month, Day and Year" by clicking on the arrow after the word -None- in each box. If you do not know the information, leave the field blank.

Month Day Year*

- None - - None - - None -

Date of Disbandment

Check this box if your group is still active. If so, we will leave the field blank. If you do not know the exact date of disbandment, check this box. If you only know the year, we will add a "c." appropriate "Month, Day and Year" by clicking on the arrow after the word -None- in each box. If you do not know the information, leave the field blank.

This is the exact the group was disbandment. Check this box if you know the date. If you only know the year, we will add a "c." appropriate "Month, Day and Year" by clicking on the arrow after the word -None- in each box. If you do not know the information, leave the field blank.

Month Day Year*

- None - - None - - None -

A summary of your honoree's online legacy story text* (C) will appear on the Heritage Honor Roll landing page under his or her last name. The summary cannot exceed 60 words or approximately 450 characters, including spaces. **If you exceed this limit, you will receive an error message when you click on "Preview, Publish or Save My Work."** In addition, the summary field does not accept **bold** and *italic* characters, underling or hyperlinks.

Note: Depending on how your browser is configured, you may see this error message if you cut and paste your legacy story into the template: "It was not possible to clean up the pasted data due to an internal error." Just click on **OK** and your text will appear as you typed it.

Summary Text (C) is the only required text field needed to set up your Legacy Partner story.

The online version of your honoree's legacy story (D) cannot exceed 2,000 words or approximately 15,000 characters, including spaces. We provide two text fields for you to use: "Honoree's Legacy Story Text*" (D-1) and "Additional Honoree's Legacy Story Text" (D-2). Each template field can contain up to 1,000 words or 7,500 characters, including spaces. **If you exceed this limit in either text field, you will receive an error message when you click on "Preview, Publish or Save My Work."**

If you do not want to have any portion of your honoree's legacy story password protected, check the "Not Password Protected" box and use both text fields. If you want a portion of your honoree's legacy story to be password protected so it can only be shared with family, friends and associates, check the "Password Protected" box and insert that portion of the story into the "Additional Honoree's Legacy Story Text" field. Once your story is published on the Heritage Honor Roll, a visitor will need to insert the special password you provide to access the password text. You can set up or change this preference any time by selecting the "Edit my user account" link on your Welcome Back page.

If you want to emphasize a word or phrase in the text of your honoree's legacy story, highlight the desired text and click on the appropriate icon in the tool bar to **bold (B)**, *italicize (I)* or underline (U). To create or remove a hyperlink, highlight the desired text and click on the chain link icon in the tool bar and follow the instructions. Web page addresses and e-mail addresses turn into links automatically, and lines and paragraphs break automatically.

Legacy Story Text and Summary Text*

If you are not ready to create your legacy story at this time, type the word "Later" in create the story, delete the word "Later" and insert the appropriate text.

Heritage Honor Roll Home Page Summary Text*

Summary Text (C)

This legacy story summary appears on the Heritage Honor Roll home page under you exceed this limit, you will receive an error message when you click on "Preview, Publish or Save My Work."

To ensure your text aligns perfectly on the "Summary Text" page, delete any spaces

The page at <https://americansall.org> says:
It was not possible to clean up the pasted data due to an internal error.

Online Version (D)

The online version of your honoree's legacy story cannot exceed "Additional Legacy Story Text". Each field can contain up to 1,000 words or 7,500 characters, including spaces. **If you exceed this limit in either text field, you will receive an error message when you click on "Preview, Publish or Save My Work."**

Honoree's Legacy Story Text*

(D-1)

Switch to plain text editor
Text format
Filtered HTML

The published version of an honoree's legacy story cannot exceed 1,000 words or 7,500 characters, including spaces. **If you exceed this limit in either text field, you will receive an error message when you click on "Preview, Publish or Save My Work."** If you italicize (I) or underline (U). To create or remove a hyperlink, highlight the links automatically, and lines and paragraphs break automatically.

To ensure your montage of photographs aligns perfectly with the text in the

Additional Honoree's Legacy Story Text

Password Protected
 Not Password Protected

Additional Honoree's Legacy Story Text

(D-2)

Switch to plain text editor
More information about text formats
Text format
Filtered HTML

This additional text of your honoree's legacy story cannot exceed 1,000 words or 7,500 characters, including spaces. **If you exceed this limit in either text field, you will receive an error message when you click on "Preview, Publish or My Work."** Note that this field does not

To ensure your montage of photographs aligns perfectly with the text in the online version of your honoree's legacy story, delete any extra lines or spaces after you have finished typing the last sentence of your text.

You can create or change the password required to view the limited-access information at any time by clicking on "Edit my user account" on your "Welcome Back" page.

Welcome Back

Allan Kullen

[Edit my user account](#)

Password to access my User Account Password strength: _____

Confirm password to access my User Account

To create or reset a user password, enter the new password in both fields. Click on the

Password to view limited-access information (Optional) Password strength: _____

Confirm password to view limited-access information (Optional)

To ensure the printed version of your honoree's legacy story will fit into an 8½" x 11" format, please limit the text to a maximum of 500 words or approximately 3,300 characters, including spaces and use no more than six paragraphs (E). **If you exceed this limit, you will receive an error message when you click on "Preview, Publish or Save My Work."**

If you want to emphasize a word or phrase, highlight the desired text in your story and click on the appropriate icon in the tool bar to **bold (B)**, *italicize (I)* or underline (U). This printable text field does not accept hyperlinks.

Printable Text

B U I

Printable Version (E)

[Switch to plain text editor](#)
[More information about text formats](#)

Text format
Printable ▾

To ensure the printed version of your legacy story will fit into an 8 ½" x 11" format, pl paragraphs. If you want to emphasize a word or phrase, highlight the desired text in *(i)* or underline (U).

The printed version of your legacy story can be downloaded by clicking on the "Dov

A printed version of your honoree's legacy story can be downloaded by clicking on the "Download Social Legacy Network membership materials" link on your "Welcome Back" page. **See page 15**

Welcome Back

Allan Kullen

[Edit my user account](#)

[Download Social Legacy Network membership materials](#)

[Download Legacy Partner Alliance membership materials](#)

[Download Legacy Partner Alliance membership materials](#)

Click on [Print Version Headlines](#).

If you are not ready to create your print version at this time, type the word “Later” in the field marked “Honoree Poster Headline, First Row.*” When you are ready to create the print version, delete the word “Later” and insert the headline text.

The print version of your honoree's legacy story has two headline rows, each of which can contain a maximum of 16 characters, including spaces. Following are examples of headlines: Best Band of the 80s, The Original Flying Tigers, A Decade of Success, A Tribute to Greatness, Seven Rocks of Granite and A Leader in the Field. The **First Headline Row*** is a required field **(F)**.

Click on [Photographs and Logos \(G\)](#) to insert images into your honoree's legacy story. The images you are using for your story can be color or black and white and are saved full size on our Web site server. Until you select “Preview, Publish or Save My Work,” your cropped image will still appear full size **(H)**.

The montage of photographs **(I)** appears only in the online version of your honoree's legacy story and must be compiled as a single image so it can be added to the story.

You can select up to **five logos** to enhance the online version of your honoree's legacy story. Only the **top two logos** you select will appear alongside the Americans All logo on the bottom of the printed version of your honoree's legacy story **(J)**. If you want to replace an image, click on the “Remove” button next to that image and repeat the selection process.

Note: Your selected logos will not appear until you choose to publish your online story.

Tutorials **(K)** are provided to help you insert images into your story, prepare your montage and find and download logos from the Internet.

Print Version Headlines

If you are not ready to create your print version at this time, type the headline text.

The print version of your honoree's legacy story has two headline rows: Flying Tigers, A Decade of Success, A Tribute to Greatness, Seven
Honoree Poster Headline, First Row*

(F)

Content limited to 16 characters and spaces, remaining: 16

Honoree Poster Headline, Second Row

Content limited to 16 characters and spaces, remaining: 16

Photographs and Logos **(G)**

The images you are using for your honoree's legacy story can be still appear full size.

The montage (photo collection) appears only in the online version of

You can select up to five logos to enhance the online version of:

[Click here](#) for step-by-step instructions on how to insert images

[Click here](#) to see examples of honoree montages. **(K)**

[Click here](#) to get information on logos. **(J)**

Select a Photograph of My Honoree **(H)**

Select a Montage **(I)**

Select a Logo **(J)**

[Click here](#) for step-by-step instructions on how to insert images
[Click here](#) to see examples of honoree montages.
[Click here](#) to get information on logos.



Remove Edit

(H)



Remove Edit

(I)

File information

Operations



Edit

The top two logos you select will appear on your honoree's printed legacy story

Remove

(J)



Edit

Remove

Select a Logo

Click on **Share Your Honoree's Story with Legacy Partners (L)** to enter the ID numbers of schools and Legacy Partners you want to host your honoree's legacy story on their Americans All landing pages in addition to the Americans All Heritage Honor Roll. A link is provided to view a list of all Legacy Partners and their ID numbers. If your Legacy Partners are not listed, ask them to register for Americans All and join our Legacy Partner Alliance. There is no cost to become a Legacy Partner.

If you want to add your honoree's legacy story to the Americans All landing pages of more than one school or Legacy Partner at this time, click on "Add Another School or Legacy Partner" **(M)** and an additional field will appear. Add the new ID number in this field.

You can always add Legacy Partners to host your honoree's legacy story on their Americans All landing pages by going to your "Welcome Back" page and clicking on "Share my legacy story with a Legacy Partner" under the "Actions" tab.

To remove your honoree's legacy story from the Americans All landing page of a Legacy Partner **(N)**, click on the field that contains the Legacy Partner's ID number, highlight it with your cursor and delete the ID number. Your honoree's legacy story will be deleted from the landing page once you select the appropriate button at the bottom of the "Publish my Story or Save My Work" page. Your story honoree's legacy story will remain on the Heritage Honor Roll and on the landing page(s) of all other Legacy Partners you selected.

Click on **Sponsor Information*** to enter how you want your **Last Name** or **Organization's Name*** **(O)**, as the sponsor to appear on the printed version of your honoree's legacy story and in the Sponsor Directory for the Heritage Honor Roll. This name will also appear on your recognition posters that demonstrate your support for Americans All and your membership cards that can be used to access available discounts on goods and services and other benefits from program partners.

Use the arrow next to the word **-Select-** in the **Sponsor's State*** **(P)** field to identify a state and click on it.

Share Your Honoree's Story with Legacy Partners **(L)**

Share My Honoree's Legacy Story



Welcome Back page and clicking on "Share my legacy sto

To remove your honoree's legacy story from the home pag and delete the ID number. Your story will be deleted from t page. Your story will remain in the Heritage Honor Roll an

Add Another School or Legacy Partner

Share My Honoree's Legacy Story **(M)**



435456



534435

Share My Honoree's Legacy Story



435456



534435 **(N)**

Sponsor Information*

Sponsor's First Name

Sponsor's Last Name (or Organization's Name)* **(O)**

Enter how you want your last name, or your organization's Sponsor Directory for the Heritage Honor Roll. This name w membership cards that can be used to access available dis

Sponsor's City (Optional)

To ensure the privacy of its Social Legacy Network member the social legacy member wants to be further identified with

Sponsor's State* **(P)**

- Select -

Use the arrow next to the word -Select- in the Sponsor's St

Click on **Publish My Story or Save My Work* (Q)** to access the options "Preview My Story," "Publish My Story" or "Save My Work."

Note: Each time you change your honoree's legacy story or a memorial announcement, you must click on "Publish My Story" or "Save My Work."

Preview My Story (R) This feature enables you to check the accuracy and appearance of your honoree's legacy story before it is published online. Please note that all elements on the page (e.g., photograph, sidebar and tool bar) are active links.

Click on "Read More" to view the additional text field. If this field is password protected, you will need to insert the privacy password you created when setting up your "User Account" page. If you accidentally click on any element other than "Read More," simply scroll down to the bottom of the page and select "Publish My Story or Save My Work" again, and then click the "Preview My Story" button. The preview feature will reappear.

You can preview your honoree legacy story each time you choose to modify or update it. Once you have done so, select "Publish My Story" or "Save My Work" to complete the process. You will then be asked to confirm your selection. If the action you have selected is not correct, click on "Cancel."

[Note: The cropping of your honoree's photograph and the dates under it will appear correctly when you select "Publish My Story" or "Save My Work."]

Publish My Story (S) I have verified the information for my honoree's legacy story. Please publish the story on the Heritage Honor Roll and on the Americans All landing pages of the Legacy Partners I selected. I understand that, at any time and at no cost, I can edit the text, add or replace photographs and logos, and/or add my story to the landing page(s) of additional Legacy Partners by going to my "Welcome Back" page and clicking on "Share my legacy story with a Legacy Partner" under the "Actions" tab. If the action you have selected is not correct, click on "Cancel."

Save My Work (T) I am not ready to publish my honoree's legacy story on the Heritage Honor Roll, even as a draft, but I want to electronically save the work I have done. I understand that, at any time and at no cost, I can complete the story by going to my "Welcome Back" page and clicking on "Edit my legacy story" under the "Actions" tab. Electronically save my legacy story text and images. If the action you have selected is not correct, click on "Cancel."

A "pop-up" will appear for you to confirm your instruction regarding your story.

Publish My Story or Save My Work* (Q)

Note: Each time you change your honoree's lega

Preview My Story This will enable you to check "Preview My Story" will be available each time you and the dates under it will appear correctly when

Once you have previewed your honoree's legacy your selection. If the action you have selected is

Publish My Story I have verified the information home pages of the Americans All Legacy Partner logos, and/or add my story to the home page(s) of Legacy Partner" under the "Actions" tab. If the ac

Save My Work I am not ready to publish my honoree done. I understand that, at any time and at no cost "Actions" tab. Electronically save my legacy story

Preview My Story (R)

Publish My Story (S)

Save My Work (T)

Unpublish My Story (U)

americansall.org says:

Please publish my legacy story on the Heritage Honor Roll

OK

Cancel

When the pilot program is completed and our updated website is activated, you will be able to access your customized membership cards and posters, and a link to print out your shortened version of your story if you have created one. (2).

Americans All® PROGRAM OVERVIEW

My Welcome Back Page Sign Out FAQs Contact

HOME / ABOUT / HERITAGE HONOR ROLL / SOCIAL LEGACY NETWORK / RESOURCES / NEWS & EVENTS / DISCOUNTS / AFFILIATES TUTORIALS / STORY SEARCH / INDIVIDUALS / SCHOOLS / ETHNIC & CULTURAL GROUPS / LEGACY PARTNERS & ISSUES/TOPICS INDEX

Welcome Back

Allan Kullen

[Edit my user account](#)

Download Social Legacy Network membership materials

Join the Social Legacy Network after the free trial has expired

Download Legacy Partner Alliance Membership materials (2)

Links to Additional Information and Benefits

[Find a school ID Number](#)

[View registrations by state and Zip Code](#)

[View the Americans All background resources](#)

[Access the Homeschool Resource Center](#)

Heritage Honor Roll Legacy Story, Individuals or Groups

| Subject of Story | Published status | Actions |
|---|------------------|--|
| Allan Kullen English version /node/553341 | Yes | Edit my legacy story. Create a legacy story in an additional language. Share my legacy story with a Legacy Partner |

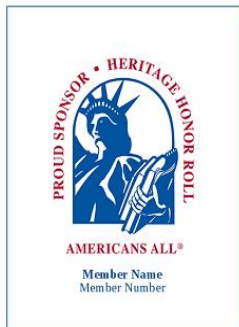
Download Customized Social Legacy Network Membership Materials

[Click here](#) to download your customized Social Legacy Network membership posters.

[Click here](#) to download your customized Social Legacy Network membership card.

[Click here](#) to download an 8½ " x 11" version of your Heritage Honor Roll legacy story.

(2)



This image will appear after you have created the print version of your legacy story

To “Modify/Update” your honoree’s legacy story,
click on this link. (3)



Americans All®

PROGRAM OVERVIEW

Search

My Welcome Back Page Sign Out FAQs Contact

HOME / ABOUT / HERITAGE HONOR ROLL / SOCIAL LEGACY NETWORK / RESOURCES / NEWS & EVENTS / DISCOUNTS / AFFILIATES
TUTORIALS / STORY SEARCH / INDIVIDUALS / SCHOOLS / ETHNIC & CULTURAL GROUPS / LEGACY PARTNERS & ISSUES/TOPICS INDEX

Welcome Back

Allan Kullen

[Edit my user account](#)

[Download Social Legacy Network membership materials](#)

[Join the Social Legacy Network after the free trial has expired](#)

Links to Additional Information and Benefits

[Find a school ID Number](#)

[View the Americans All background resources](#)

[Access the Homeschool Resource Center](#)

[Invite friends, associates, groups and organizations to learn about Americans All](#)

[View the state databases](#)

[Download Legacy Partner](#)

[Alliance Membership materials](#)

Links to new program benefits will be added when they are developed or acquired

Heritage Honor Roll Legacy Story, Individuals or Groups

Subject of Story

Published status

Actions

Allan Kullen
English version
[/node/553341](#)

Yes

[Edit my legacy story.](#) (3)
[Create a legacy story in an additional language.](#)
[Share my legacy story with a Legacy Partner](#)

This node identifier enables you to easily find and share your legacy story on our Web site.

www.americansall.org/node/553341

To “Modify/Update” your legacy story, click on the appropriate fields. After you have made your edits, click on “Publish My Story or Save My Work.*” (4) A “pop-up” (5) will appear for you to confirm (6) your instruction regarding your story.



Modify/Update My Honoree’s Group Legacy Story

[View published](#) **Modify/Update** [Revisions](#) [Create this page in an additional language](#)

An asterisk () indicates a required field.*

To “Modify/Update” your honoree’s legacy story, open the desired field and insert the new text. Each time you make a change in your honoree’s legacy story, you must click on “Publish My Story or Save My Work” or your changes will not be saved.

Language

English

Group Information*

Dates*

Legacy Story Text and Summary Text*

Print Version Headlines

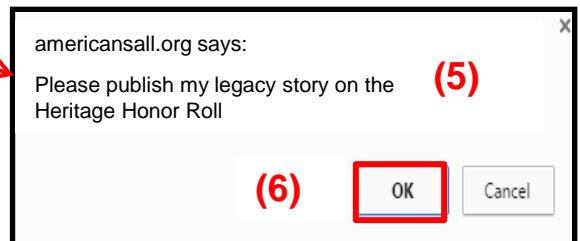
Photographs and Logos

Sponsor Information

Share Your Honoree’s Story with Legacy Partners

Publish My Story or Save My Work* (4)

[Preview My Story](#) [Publish My Story](#) [Save My Work](#)



To “Create a legacy story in an additional language,”
click on this link. (7)



Americans All® PROGRAM OVERVIEW

Search

[My Welcome Back Page](#) [Sign Out](#) [FAQs](#) [Contact](#)

[HOME](#) / [ABOUT](#) / [HERITAGE HONOR ROLL](#) / [SOCIAL LEGACY NETWORK](#) / [RESOURCES](#) / [NEWS & EVENTS](#) / [DISCOUNTS](#) / [AFFILIATES](#)
[TUTORIALS](#) / [STORY SEARCH](#) / [INDIVIDUALS](#) / [SCHOOLS](#) / [ETHNIC & CULTURAL GROUPS](#) / [LEGACY PARTNERS & ISSUES/TOPICS INDEX](#)

[Welcome Back](#)

Allan Kullen

[Edit my user account](#)

[Download Social Legacy Network membership materials](#)

[Join the Social Legacy Network after the free trial has expired](#)

Links to Additional Information and Benefits

[Find a school ID number](#)

[View the Americans All background resources](#)

[Access the Homeschool Resource Center](#)

[Invite friends, associates, groups and organizations to learn about Americans All](#)

[View the state databases](#)

[Download Legacy Partner Alliance Membership materials](#)

[Links to new program benefits will be added when they are developed or acquired](#)

Heritage Honor Roll Legacy Story, Individuals or Groups

| Subject of Story | Published status | Actions |
|---|------------------|---|
| 54 th Massachusetts English version /node/566244 | Yes | Edit my legacy story Create a legacy story in an additional language. (7) Share my story with a Legacy Partner. |

You can create your honoree's legacy story in as many additional languages as you desire. However, each additional language cannot be used more than one time, except for languages on the list that have been modified. (8)



Create a legacy story or a landing page in an additional language.

[View published](#) [Modify/Update](#) [Revisions](#) **Create this page in an additional language**

Our Web site displays information in English using a standard Latin character set. At no additional cost, you can create your honoree's legacy story or a Legacy Partner's landing page in as many additional languages as you desire. However, each additional language cannot be used more than one time, except for those languages on the list that have been modified. To help you create either a story or a landing page, we have provided you with a copy of the English-language version to use as a guide. To create this new version, delete the English-language text and replace it with the new language text. Text and image fields that are not modified will remain the same as in the English-language version.

Similarly, you can post your Heritage Honor Roll stories to as many Legacy Partner landing pages as you desire, but each Legacy Partner landing page cannot accept more than one story from each member. Therefore, you must delete the 6-digit number of the landing page you selected for your English language-version story from the new "additional language" template. This will not affect the English language version being posted to that Legacy Partner landing page.

To help you gain more exposure for your story, you can hyperlink all language-versions of your story to each other, or to the story of another member on our site. [Click here](#) to learn how this can easily be done.

[Click here](#) to learn how this can easily be done.

You can create your new story in two ways:

- If you can change your keyboard settings to the desired language, delete the English-language text and replace it with the new language text.
- If you cannot change your keyboard settings, prepare your honoree's story in the desired language offline and cut and paste it into the template to replace the English-language text

If you do not find the additional language you desire listed below, please [contact us](#) and put the word "Additional Language" in the subject line.

Note: Many words and expressions do not have the same meaning in all languages. To ensure your honoree's legacy story or Legacy Partner landing page in the new language carries the same meaning as the English-language version, we advise that you do not rely on an automatic translation app.

| Language | Title | Status | Operations |
|---------------------------------|------------|----------------|--------------------------------------|
| English for second story | n/a | Not translated | Create a translation |
| Bengali | n/a | Not translated | Create a translation |
| Chinese, Simplified | n/a | Not translated | Create a translation |
| English | (8) | Published | edit |
| French | n/a | Not translated | Create a translation |

This is a partial list of available languages. If the language you want to use is not listed, contact us and we will add it to the database.

To create a story in an additional language, click on the appropriate fields. After the edits have been made, click on “Publish My Story or Save My Work.*” (9) A “pop-up” (10) will show to confirm (11) your instruction regarding your story.



Create My Honoree’s Story in an Additional Language.

An asterisk () indicates a required field.*

[Click here](#) for step-by-step instructions on how to create a legacy story for an individual in an additional language. You may want to print these instructions for future reference.

To assist you in creating your honoree’s legacy story in an additional language, we have provided you a copy of the English-language version to use as a guide. To create this version of your story, delete the English-language text and replace it with the new language text. If a field is not changed (such as “Dates”), the data from the English version can remain. We have left the “Share your honoree’s story with Legacy Partners” blank so you can insert the 6-digit ID numbers you desire. Otherwise, your story would have only been added to the same Legacy Partner landing page as your English version.

Note: Each time you change your honoree’s legacy story, you must click on “Publish My Story or Save My Work” or your changes will not be saved.

Language

[Honoree Information*](#)

[Dates*](#)

[Legacy Story Text and Summary Text*](#)

[Print Version Headlines](#)

[Photographs and Logos](#)

[Sponsor Information](#)

[Share Your Honoree’s Story with Legacy Partners](#)

[Publish My Story or Save My Work*](#) (9)

americansall.org says: (10)

Please publish my legacy story on the Heritage Honor Roll

(11)

All story and landing page versions will appear on your “Welcome Back” page. Use this link (12) to access the “Share My Story” link on your Heritage Honor Roll story template.



Americans All®

PROGRAM OVERVIEW

Search

[My Welcome Back Page](#) [Sign Out](#) [FAQs](#) [Contact](#)

[LANDING / ABOUT / HERITAGE HONOR ROLL / SOCIAL LEGACY NETWORK / RESOURCES / NEWS & EVENTS / DISCOUNTS / AFFILIATES TUTORIALS / STORY SEARCH / INDIVIDUALS / SCHOOLS / ETHNIC & CULTURAL GROUPS / LEGACY PARTNERS & ISSUES/TOPICS INDEX](#)

[Welcome Back](#)

Allan Kullen

[Edit my user account](#)

[Download Social Legacy Network membership materials](#)

[Join the Social Legacy Network after the free trial has expired](#)

Links to Additional Information and Benefits

•[Find a school ID number](#)

[View the Americans All background resources](#)

[Access the Homeschool Resource Center](#)

[Invite friends, associates, groups and organizations to learn about Americans All](#)

[View the state databases](#)

[Download Legacy Partner Alliance Membership materials](#)

[Links to new program benefits will be added when they are developed or acquired](#)

Heritage Honor Roll Legacy Story, Individuals or Groups

Subject of Story

Published status

Actions

54th Massachusetts English version
[/node/566244](#)

Yes

[Edit my legacy story](#)
[Create a legacy story in an additional language](#)

(12)

[Share my legacy story with a Legacy Partner](#)

54th Massachusetts Second language version
[/node/553032](#)

Yes

[Edit my legacy story](#)
[Create a legacy story in an additional language](#)

(12)

[Share my legacy story with a Legacy Partner](#)

This will take you back to your Heritage Honor Roll story template. Insert the Legacy Partner’s ID Number into the “Share Your Honoree’s Story with Legacy Partners” field. You can share your story with as many Legacy Partners as you desire.

To help you gain more exposure for your story, you can hyperlink all language-versions of your story to each other, or to the story of another member on our site.

[Click here](#) to learn how this can easily be done.

All revisions to legacy stories are archived and can be retrieved at any time by clicking on this link. (13)


 Search

Mariano Guadalupe Vallejo *Military Commander, Politician and Rancher*

View published Modify/Update **Revisions** Create this page in an additional language

Revisions Compare revisions

(13)

| Revision | Title | Date | Revision actions | Moderation actions |
|----------|---|------------------|--|---|
| 443214 | Mariano Vallejo Edited by Allantapco. Revised by Allan--Primary ... | January 11, 2015 | View New draft | This is the published revision. Unpublish <ul style="list-style-type: none"> From --> <i>Published on January 11, 2015</i> by Allan--Primary ... From <i>Published --> on January 11, 2015</i> by Allan--Primary ... |
| 443120 | Mariano Vallejo Edited by Allantapco. Revised by Allan--Primary ... | January 11, 2015 | View Revert Delete | <ul style="list-style-type: none"> From --> <i>Published on August 25, 2014</i> by Allan--Primary ... From <i>Published --> on August 25, 2014</i> by Allan--Primary ... |
| 443117 | Mariano Vallejo Edited by Allantapco. Revised by Allan--Primary ... | August 25, 2014 | View Revert Delete | <ul style="list-style-type: none"> From --> <i>Published on August 25, 2014</i> by Allan--Primary ... From <i>Published --> on August 25, 2014</i> by Allan--Primary ... |
| 439718 | Mariano Vallejo Edited by Allantapco. Revised by Allan--Primary ... | August 25, 2014 | View Revert Delete | <ul style="list-style-type: none"> From --> <i>Published on April 20, 2014</i> by Allan--Primary ... From <i>Published --> on April 20, 2014</i> by Allan--Primary ... |
| 439642 | Mariano Vallejo 532b64bc-7240-4d6c-9591-107cc29d7fbf Revised by Allan--Primary ... | April 20, 2014 | View Revert Delete | |

Americans All Website Tutorials

Americans All members will find it easy to start creating their life stories. Our template only requires individuals to fill in their names, pertinent dates and a summary not to exceed 80 words. Additional story text, hyperlinks and photographs can be added over time. The following tutorials will help you create and publish your legacy story. You can update your story at any time, for free, and all previous versions are archived.

There are four major roles that Americans All members can have. A person (an individual or a group for which he/she is affiliated), a nonprofit organization, a school or education (a specific form of a nonprofit organization), and a business or professional service provider (and their respective offices and locations). A person can also be an agent (or Point of Contact) for a nonprofit or business member but must register separately using that organization's email address. Registration tutorials for each of the roles are below.

- [Summary graphic on "How Americans All Works"](#)
- [Step-by-step instructions on how to register for Americans All and create a Heritage Honor Roll story for an individual or a group for which the individual is a member](#)
- [Step-by-step instructions on how to register for Americans All as a Point of Contact for a nonprofit Legacy Partner](#)
- [Step-by-step instructions on how to register for Americans All as a Point of Contact for a school Legacy Partner](#)
- [Step-by-step instructions on how to register for Americans All to become a Point of Contact for a Business Legacy Partner](#)
- [Step-by-step instructions on how to become a Point of Contact to "Add My Location" to an Americans All Business Legacy Partner account](#)
- [How to register for Americans All as a homeschool family--Currently in development](#)

After they have registered, these are the tutorials to create their pages on our website.

- [Create, edit \(modify\) a Heritage Honor Roll legacy story for an individual in English and a second story in an additional language](#)
[Upload images for a Heritage Honor Roll legacy story for an individual in all languages](#)
- [Create, edit \(modify\) a Heritage Honor Roll legacy story for a group in English and a second story in an additional language](#)
[Upload images for a Heritage Honor Roll legacy story for a group in all languages](#)
- [Create, edit \(modify\) an Americans All landing page for a nonprofit Legacy Partner in English and a second landing page in an additional language](#)
[Upload an image for a nonprofit Legacy Partner landing page in all languages](#)
- [Create, edit \(modify\) an Americans All landing page for a Business Legacy Partner in English and a second landing page in an additional language](#)
[Upload images for a Heritage Honor Roll legacy story for a group in all languages](#)
- [Create, edit \(modify\) an Americans All landing page to "Add a Location" to a Business Legacy Partner account in English and in an additional language](#)
[Upload an image when adding a location to a Business Legacy Partner account in all languages](#)
- [Create, edit \(modify\) an Americans All landing page for a school Legacy Partner in English and a second landing page in an additional language](#)
[Upload an image for a school Legacy Partner landing page in all languages](#)

In addition, see:

- [Sample legacy stories on our Heritage Honor Roll on various topics](#)
- [Examples of various styles of Heritage Honor Roll legacy story montages](#)
- [Examples of Legacy Partner pages](#)
- [How to increase the size of images](#)
- [How to create a second story](#)
- [Information on how to locate and download logos from the Internet](#)
- [Information on how to augment your legacy story with hyperlinks](#)
- [Examples of how a Legacy Partner home page can be enhanced by publishing it in multiple languages](#)
- [Tips on how to create a Heritage Honor Roll legacy story and information for younger children](#)