

# Tutorial

How to Create and Edit a  
Legacy Story on a Group  
in a foreign language or create a  
second story in English for the  
Americans All  
Heritage Honor Roll



AMERICANS ALL®

# To "Create your honoree's legacy story in an additional language" click on this link.



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## Welcome Back

### Allan Kullen

- Edit my user account
- Download Social Legacy Network membership materials
- Download Legacy Partner Alliance membership materials

- Join the Social Legacy Network
- Join the Legacy Partner Alliance
- Add my location to a Business Legacy Partner account
- Get help on creating and enhancing a Legacy Partner home page

- Invite schools, libraries and historical societies to get Americans All resources for free

- Find a school ID number
- View the Americans All instructional resources

- Gift an Americans All membership

### My Honoree Legacy Story for the Heritage Honor Roll

Subject of Story	Published	Actions
VFW Post 350 "Hells Bottom" English version /node/434134	Yes	<a href="#">Edit my legacy story.</a> <a href="#">Create a legacy story in an additional language.</a> <a href="#">Share my story with a Legacy Partner.</a>

This node identifier enables you to easily find and share your legacy story on our Web site.

[www.americansall.org/node/434134](http://www.americansall.org/node/434134)

### Group, Business or Organization Legacy Partner Home Page(s)

After designating a point of contact to manage their user account, businesses and nonprofit organizations participate in our program as Legacy Partners. They can generate home page(s)—in multiple languages, if desired—for each location or chapter/district on our Web site to share information about themselves, better connect with their clients and members and demonstrate their commitment to . . .

# When your honoree's legacy story appears, click on this link.




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## VFW Post 350 "Hells Bottom" *Veteran Service Organization*

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VFW Post 350, initialized February 23, 1921, is the second oldest VFW Post in Maryland. We were originally located in a member's house on Maple Avenue, but in the 1960s, in order to stay open seven days a week, we moved to our current location at 6420 Orchard Avenue in Takoma Park. When we relocated, our new building was located in an area affectionately known as "Hell's Bottom." It got that reputation because, at one time, it was home to a biker bar that was located at the bottom of a valley; police radios wouldn't work there. So if a call went out, the police had to respond en masse.

Like all VFW Posts, Post 350 is a **community service organization**, and all non-veterans are welcome at least once. Our mission is to enable veterans to associate with other veterans in a relaxed and supportive atmosphere—to meet and exchange stories about their service and get help applying for benefits. As times have changed, we have learned that it is equally important to share those stories with community members who may not have first-hand knowledge of what it took to safeguard the freedoms back home. This creates an opportunity for our members to offer a perspective on historical events from a personal point of view.

We also need to expand our core mission to proactively meet new needs. Students are not getting as complete an education in history as we did, so helping schools get the resources they need is a logical step. By carrying our legacy of military service into the classroom, our members can impress students with combat realities and the high cost of freedom in a format that will hold their attention. This will motivate our students and help prepare them for the democratic process we are committed to protect. We also need to reach out more to our environment to help build the sense of community that existed when we were younger—creating a bond that builds greater ties between our veterans and the community they serve.

VFW Post 350 "Hells Bottom" [ Americans All-Maryland] (February 23, 1921 - ) Veteran Service Organization

**Make a Difference, Get Involved TODAY!**

Register for Americans All to create and permanently share a legacy story—  
**CLICK HERE**

Upgrade your membership in our Americans All program to include our Social Legacy Network so you and your family can receive additional benefits—electronic access to 1–12 social studies resources a membership in



**Members can create as many new stories in foreign languages as they desire (including English for the second storyteller). However, because both storytellers are using the same language database, they are limited to one additional story in each of the foreign language.**



VFW Post 350 "Hells Bottom" *Veteran Service Organization*

[View published](#) [Modify/Update](#) [Revisions](#) [Create this page in an additional language](#)

Our Web site displays information using a standard Latin character set. At no additional cost, you can create your honoree’s legacy story in an additional language besides English. To do so, locate the desired language and click on “Create a translation” under the “Operations” tab. When the template appears, it will contain a copy of the English-language version of the legacy story. You can create your new story in two ways:

- If you can change your keyboard settings to the desired language, delete the English-language text and replace it with the new language text.
- If you cannot change your keyboard settings to the desired language, prepare your honoree’s story in the desired language off line and cut and paste the new language text to replace into the template to replace the English-language text.

Text and image fields that are not modified will remain the same as in the English-language version. If you do not find the additional language you desire listed below, please [contact us](#) and put the word "Additional Language" in the subject line.

Note: Many words and expressions do not have the same meaning in all languages. To ensure your honoree’s legacy story in the new language carries the same meaning as the English-language version, we advise that you do not rely on an automatic translation app.

English for second story			
Bengali	n/a	Not translated	<a href="#">Create a translation</a>
Chinese, Simplified	n/a	Not translated	<a href="#">Create a translation</a>
English (source)	VFW Post 350	Published	<a href="#">edit</a>
French	n/a	Not translated	<a href="#">Create a translation</a>
German	n/a	Not translated	<a href="#">Create a translation</a>
Greek	n/a	Not translated	<a href="#">Create a translation</a>
Hindi	n/a	Not translated	<a href="#">Create a translation</a>
Italian	n/a	Not translated	<a href="#">Create a translation</a>
Japanese	n/a	Not translated	<a href="#">Create a translation</a>
Korean	n/a	Not translated	<a href="#">Create a translation</a>
Navajo	n/a	Not translated	<a href="#">Create a translation</a>
Polish	n/a	Not translated	<a href="#">Create a translation</a>
Portuguese, International	n/a	Not translated	<a href="#">Create a translation</a>
Russian	n/a	Not translated	<a href="#">Create a translation</a>
Spanish	n/a	Not translated	<a href="#">Create a translation</a>
Swedish	n/a	Not translated	<a href="#">Create a translation</a>
Tagalog	n/a	Not translated	<a href="#">Create a translation</a>
Urdu	n/a	Not translated	<a href="#">Create a translation</a>

**This is a partial list of available languages. If the language you want to use in not listed, contact us and we will add it to the database.**



## Create Legacy Story for a Group

An asterisk (\*) indicates a required field.

Click here for step-by-step instructions on how to create a legacy story for a group in an additional language. You may want to print these instructions for future reference.

To assist you in creating your honoree's legacy story in an additional language, we have provided you with a copy of the English-language version fields that can be modified. Where the information is common, your text from the English-language version will automatically be incorporated into your new legacy story.

For all provided fields, delete the English-language text and replace it with the new language text.

Language

French

### Group Information\*

Field/Industry/Profession/Activity\*

Veteran Service Organization

A Field/Industry/Profession/Activity can be conveyed with a single word (e.g., Arts, Education, Entertainment or Sports) or as a phrase (e.g., Annual Four-Day Golf Party, Military Service Organization, Rock 'n Roll Band or the Smith Bridge Club).

### Legacy Story Text and Summary Text\*

### Print Version Headlines\*

### Photographs and Logos

### Sponsor Information\*

### Share Your Honoree's Story with Legacy Partners

### Event, Anniversary and Memorial Announcement Tool

### Publish My Story or Save My Work\*

**Make a Difference, Get Involved TODAY!**

Register for Americans All to create and permanently share a legacy story — **CLICK HERE**

Upgrade your membership in our Americans All program to include our Social Legacy Network so you and your family can receive additional benefits—electronic access to 1-12 social studies resources a membership in CollegeCare e-newsletters and a membership card for discounts from our program partners— **CLICK HERE**

Create a User Account for Americans All to become a point of contact so your group, business or organization can become a Legacy Partner for free — **CLICK HERE**



To create your honoree's legacy story in an additional language, click on the appropriate fields, delete the English text and insert the new text. After this is completed, click on "Publish" to save the changes.



A "pop-up" will appear for you to confirm your instruction regarding your story.

# To “Share my legacy story with a Legacy Partner,” click on this link.



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Subject of Story	Published	Actions
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#### Group, Business or Organization Legacy Partner Home Page(s)

After designating a point of contact to manage their user account, businesses and nonprofit organizations participate in our program as Legacy Partners. They can generate home page(s)—in multiple languages, if desired—for each location or chapter/district on our Web site to share information about themselves, better connect with their clients and members and demonstrate their commitment to strengthening . . .

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### VFW Post 350 "Hells Bottom" *Veteran Service Organization*

View published Modify/Update Revisions Create this page in an additional language

Click here for step-by-step instructions on how to create a legacy story for a group. You may want to print these instructions for future reference.

Use this template to create your honoree's legacy story in English. Once it is published in the Heritage Honor Roll, use the link under "Actions" on your "Welcome Back" page to "Create a legacy story in an additional language."

Language

English

#### Group Information\*

#### Dates\*

#### Legacy Story Text and Summary Text\*

#### Print Version Headlines\*

#### Photographs and Logos

#### Sponsor Information\*

#### Share Your Honoree's Story with Legacy Partners

#### Event, Anniversary and Memorial Announcement Tool

#### Publish My Story or Save My Work\*

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Create a User Account for Americans All to become a point of contact so your group, business or organization can become a Legacy Partner for free—**CLICK HERE**

Create a User Account for Americans All to become a



# All revisions to legacy stories are archived and can be retrieved at any time by clicking on this link.



## VFW Post 350 "Hells Bottom" *Veteran Service Organization*

View published Modify/Update **Revisions** Create this page in an additional language

Revisions Compare revisions

Revision	Title	Date	Revision actions	Moderation actions
559323	VFW Post 350 Revised by Allan--Primary ...	July 13, 2015	<a href="#">View</a>   <a href="#">New draft</a>	<b>This is the published revision.</b> <a href="#">Unpublish</a> <ul style="list-style-type: none"> <li>From Draft --&gt; Published on July 13, 2015 by Allan--Primary ...</li> <li>From Published --&gt; Draft on July 13, 2015 by Allan--Primary ...</li> </ul>
559242	VFW Post 350 Edited by Allan--Primary Kullen. Revised by Allan--Primary ...	June 16, 2015	<a href="#">View</a>   <a href="#">Revert</a>   <a href="#">Delete</a>	<ul style="list-style-type: none"> <li>From Draft --&gt; Published on June 16, 2015 by Allan--Primary ...</li> <li>From Published --&gt; Draft on June 16, 2015 by Allan--Primary ...</li> </ul>
554912	VFW Post 350 Edited by Allan--Primary Kullen. Revised by Allan--Primary ...	June 4, 2015	<a href="#">View</a>   <a href="#">Revert</a>   <a href="#">Delete</a>	<ul style="list-style-type: none"> <li>From Draft --&gt; Published on June 4, 2015 by Allan--Primary ...</li> <li>From Published --&gt; Draft on June 4, 2015 by Allan--Primary ...</li> </ul>
554911	VFW Post 350 VFW Post 350 Edited by Allan--Primary Kullen. Revised by Allan--Primary ...	June 4, 2015	<a href="#">View</a>   <a href="#">Revert</a>   <a href="#">Delete</a>	<ul style="list-style-type: none"> <li>From Draft --&gt; Published on June 4, 2015 by Allan--Primary ...</li> <li>From Published --&gt; Draft on June 4, 2015 by Allan--Primary ...</li> </ul>
554908	VFW Post 350 VFW Post 350 Edited by Allan--Primary Kullen. Revised by Allan--Primary ...	May 30, 2015	<a href="#">View</a>   <a href="#">Revert</a>   <a href="#">Delete</a>	<ul style="list-style-type: none"> <li>From Draft --&gt; Published on May 30, 2015 by Allan--Primary ...</li> <li>From Published --&gt; Draft on May 30, 2015 by Allan--Primary ...</li> </ul>
554211	VFW Post 350 VFW Post 350 Edited by Allan--Primary Kullen. Revised by Allan--Primary ...	May 6, 2015	<a href="#">View</a>   <a href="#">Revert</a>   <a href="#">Delete</a>	<ul style="list-style-type: none"> <li>From Draft --&gt; Published on May 6, 2015 by Allan--Primary ...</li> <li>From Published --&gt; Draft on May 6, 2015 by Allan--Primary ...</li> </ul>
443216	VFW Post 350 VFW Post 350 Edited by Allantapoo. Revised by Allan--Primary ...	January 11, 2015	<a href="#">View</a>   <a href="#">Revert</a>   <a href="#">Delete</a>	<ul style="list-style-type: none"> <li>From --&gt; Published on January 11, 2015 by Allan--Primary ...</li> <li>From Published --&gt; on January 11, 2015 by Allan--Primary ...</li> </ul>

Create a Legacy Story, Support Social Studies



# To "Unpublish" a legacy story," click on this link.



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Allan Kullen

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### My Honoree Legacy Story for the Heritage Honor Roll

Subject of Story	Published	Actions
VFW Post 350 "Hells Bottom" English version /node/434134	Yes	<a href="#">Edit my legacy story.</a> Create a legacy story in an additional language. Share my story with a Legacy Partner.

# When this page appears, click on this link.



## VFW Post 350 "Hells Bottom" *Veteran Service Organization*

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- Revisions
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### Legacy Story Text and Summary Text\*

### Print Version Headlines\*

### Photographs and Logos

### Sponsor Information\*

### Share Your Honoree's Story with Legacy Partners

### Event, Anniversary and Memorial Announcement Tool

### [Publish My Story or Save My Work\\*](#)

Make a Difference,  
Get Involved TODAY!

Register for  
Americans All to create  
and permanently  
share a legacy story—  
**CLICK HERE**

Upgrade your membership in our  
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our Social Legacy Network so you  
and your family can receive  
additional benefits—electronic  
access to 1—12 social studies  
resources a membership in  
CollegeCare e-newsletters and a  
membership card for discounts  
from our program partners—  
**CLICK HERE**

Create a User Account for  
Americans All to become a point of  
contact so your group, business or  
organization can become a Legacy  
Partner for free —  
**CLICK HERE**

Create a User Account for  
Americans All to become a  
point of contact so your school  
can access instructional  
resources for free —  
**CLICK HERE**



# Select “Unpublish My Story” to remove it from the Heritage Honor Roll. The story remains in our database and can be reinstated by repeating this process and selecting “Publish My Story.”

## Publish My Story or Save My Work\*

**Note:** Each time you change your honoree’s legacy story or a memorial announcement, you must click on “Publish My Story” or “Save My Work.”

**Preview My Story** This feature enables you to check the accuracy and appearance of your honoree’s legacy story before it is published online. Please note that all elements on the page (e.g., photograph, sidebar and tool bar) are active links. Click on “Read More” to view the additional text field. If this field is password protected, you will need to insert the privacy password you created when setting up your “User Account” page. If you accidentally click on any element other than “Read More,” simply scroll down to the bottom of the page and select “Publish My Story or Save My Work” again, and then click the “Preview My Story” button.

**Unpublish a legacy story (U)** This will enable you to temporarily or permanently delete your honoree’s legacy story from the Heritage Honor Roll and from the Americans All home page(s) of any Legacy Partner you selected. To do so, click on “Edit my legacy story” under the “Actions” tab on your “Welcome Back” page after your story has been published. When the page appears, click on “Modify/Update” at the top of the page and then “Publish My Story or Save My Work.” Once that tab has opened, click on the “Unpublish My Story” button. Your story will remain in Americans All’s electronic files, but it will not be visible to the public. You can republish the story at any time, at no cost, by repeating this process and then selecting “Publish My Story.”



A “pop-up” will appear for you to confirm your instruction regarding your story.



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[Group, Business or Organization Legacy Partner Home Page\(s\)](#)